

INSTRUCTIONS FOR AUTHORS OF ACCEPTED PAPERS

Please accept our congratulations on acceptance of your paper for the EPE-PEMC 2012 ECCE Europe conference. These instructions detail all the required steps in preparation and submission of the final version of the accepted papers. Please ensure that you follow them since papers that do not conform to the instructions will not be included in the conference proceedings.

1. Observe the deadlines for registration and registration fee payment, as well as for the final paper submission, given on the conference web-site (<http://epe-pemc2012.com/category/news/>).
2. Download from the 'Authors' area of the web-site the full paper template (**EPE-PEMC2012-Full-paper-Template.doc; there is a change in the Header!**). This is a Word template. If using LaTeX, please ensure that you replicate the template exactly. The maximum allowed number of pages is 8 (eight), not 6. Prepare the full paper.
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 - a. The paper can only be submitted once when its number has been registered against a registration fee payment. Rules regarding the correlation between registration and papers are given in the document 'Paper Publication Policy' in the Author's area of the web-site.
 - b. Please note that, if you are registering as a student, you must provide at the time of registration proof of your student status. This will take the form of a JPG or PDF file, containing written and signed statement of your Head of Department, stamped with the official institutional stamp. No other proof of student status can be accepted.
6. Enter the online submission system and submit all required material!
7. If your paper is scheduled for a Lecture session (the preliminary programme of the conference will be available in early May 2012), you will have at a later date also to submit the following:
 - a. A short biography (100 words maximum), which will be used by the Session Chairs to introduce you to the audience.
 - b. Prepare a PPT file, containing slides for your presentation and submit it to the organisers, together with the biography. The papers are allocated a slot of 15 minutes in Lecture sessions. Your presentation should be restricted to 15 minutes maximum, so that there is time left for discussion.
 - c. For papers scheduled for Dialogue sessions, size of the booths will be provided at a later date.