



Guidelines for the Preparation of the Dialogue Session Presentations

In the European professional power electronics world it is considered an honour to have a paper accepted by the international selection committee for presentation at the **15th International Power Electronics and Motion Control Conference and Exposition EPE-PEMC 2012 ECCE Europe**.

The policy of the EPE-PEMC, IEEE-PELS and EPE-Association is for lecture and dialogue sessions to be of equal value!

1. Dialogue Presentation (Poster(s))

For each dialogue presentation, the local organizers will prepare two poster panels side by side (see point 4). The sets will be numbered starting with number 1 as indicated in the final programme booklet. Therefore please keep in mind your panel number. The title of the presentation must be the same title as your published paper (with authors and affiliation). The posters will be grouped by topic.

The headlines should be visible from several meters away; so lettering should be large and clear. Display should consist chiefly of keywords, diagrams, photographs etc ... Colour photographs are particularly attractive in a display. Diagrams and graphs should have clear captions. All lettering should be easy to read. Normal typewritten or hand-written text is not allowed, but typewriting is acceptable if it is enlarged to 0.7 cm in height. All graphs and diagrams should be drawn with thick lines (preferably 1 mm or more in width). Use colour to emphasise important features. Photocopies of typescript are not acceptable. Information sheets may be also distributed. Those information sheets must be fastened directly at the board by means of your material (e. g. a fastened transparent envelope).

The author or presenter is responsible for the printing of his/hers posters!

The presentation of your poster panel is important. You are recommended to take as much care with it as you did in preparing your written paper. We recommend you prepare one or two posters of the same size as recommended in point 4.

2. Display, Set-Up, Attendance and Removal Times

The dialogue sessions will take place in the Exhibition area towards the rear of the Master hall. The poster sessions will take place on:

- Tuesday the 4th September, 11:00-13:00h
- Wednesday the 5th September 16:10-18:00h
- Thursday the 6th September, 16:10-18:00h

No lecture sessions will take place in parallel and the presenting author should attend his poster panel throughout this time. The poster numbers are indicated in the programme. The poster boards will be white boards.

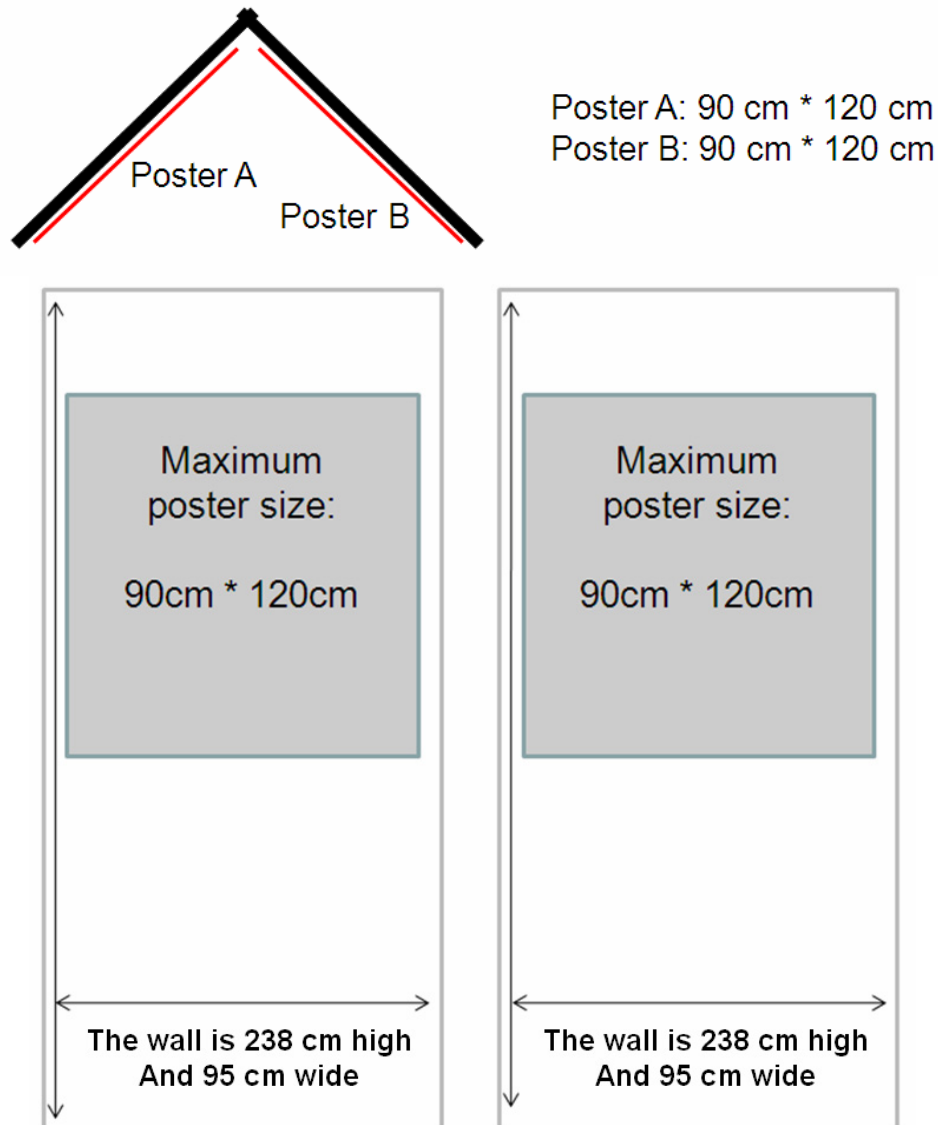
Authors are requested to place their poster on the relevant board ONE HOUR before the session starting time.

Posters should be removed after the dialogue session has ended. Please note: ANY POSTER THAT IS NOT REMOVED AT THE END OF THE DIALOGUE SESSION WILL BE REMOVED AND DISPOSED OF.

3. Equipment

The following equipment will be provided for your dialogue display:

- A. A dialogue set with 2 panels in a V-shape.** Each panel is 95 cm wide and 234 cm high, giving a usable area of **90cm x 120cm** per panel. Your poster therefore should not be bigger than **90 cm wide x 120 cm high**.





The poster(s) (part A and/or part B) can also be combined from several smaller sheets using the same area of the poster panel.

Please avoid the use of copied pages of your written paper!

B. Sticking material for attaching your posters to the panels:

The sticking materials permitted are adhesive tape and will be provided by the local team.

Any additional material for the dialogue set up and display must be provided by the authors (envelopes for information sheets, pens, etc.).

Homepage of EPE-PEMC 2012 ECCE Europe: <http://www.epe-pemc2012.com>

Contact:

Local Secretariat:

University of Novi Sad,
Faculty of Technical Sciences
Secretariat EPE-PEMC 2012 ECCE Europe
Trg Dositeja Obradovica 6
21000 Novi Sad
Republic of Serbia

Phone +381 21 485 2510

Email: secretariat@epe-pemc2012.com